



**Village of Savoy**  
**Robert C. McCleary Municipal Center**  
**611 North Dunlap Avenue**  
**Savoy, IL**

**MINUTES OF**  
**BOARD OF TRUSTEES MEETING**

DATE: August 7, 2019      PLACE: ROBERT C. MCCLEARY MUNICIPAL CENTER  
611 North Dunlap Avenue  
Savoy, IL 61874

TRUSTEES PRESENT:      President Joan E. Dykstra  
Trustee John P. Brown  
Trustee Heather J. Mangian  
Trustee Jan Carter Niccum  
Trustee A.J. Ruggieri  
Trustee Bill Vavrik

TRUSTEES ABSENT:      Trustee Dee Shonkwiler

STAFF/PERSONNEL  
PRESENT:      Dick Helton, Village Manager  
Levi Kopmann, Assistant Village Manager/  
Public Works/Engineer  
Jesse Stephens, Assistant Director of Public Works  
Dan Davies, Zoning Administrator  
Billie Jean Krueger, Village Clerk

STAFF/PERSONNEL  
ABSENT:      Dennis Donaldson, Director of Planning & Econ. Dev.

GUESTS PRESENT:      Champaign County Deputy Mark Maidens

CONVENED:      7:00 P.M.

ADJOURNED:      7:35 P.M.

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**1. CALL TO ORDER AND ROLL CALL**

President Dykstra called the meeting to order at 7:00 p.m. Roll was called of President Dykstra and all Trustees with President Dykstra and all Trustees answering present, except Trustee Shonkwiler was absent, and a quorum declared.

**2. PLEDGE OF ALLEGAIANCE**

President Dykstra led the Pledge of Allegiance to the flag.

### **3. PUBLIC PARTICIPATION**

President Dykstra asked if there was any public participation. None received.

### **4. OTHER AGENDA ITEMS**

President Dykstra asked for other agenda items to be added. None were added

### **5. APPROVAL OF MINUTES**

1. MINUTES - Board of Trustees of 6-26-19
2. MINUTES – Closed Board of Trustees of 6-26-19
3. MINUTES – Board of Trustees of 7-3-19
4. MINUTES – Closed Board of Trustees of 7-3-19
5. MINUTES – Board of Trustees of 7-11-19
6. MINUTES – Closed Board of Trustees of 7-11-19
7. MINUTES - Board of Trustees of 7-17-19

Trustee Mangian requested a correction on page 2 of the Closed Board of Trustees Minutes of 7-3-19.

Village Manager Dick Helton requested a correction on page 2 of the Closed Board of Trustees Minutes of 7-11-19. Both corrections so noted by President Dykstra, the Trustees, and the Village Clerk.

**Trustee Vavrik made a motion to approve the Board of Trustees Minutes of 6-26-19, as presented, Board of Trustees Minutes of 7-3-19, as presented, Board of Trustees Minutes of 7-11-19, as presented, Board of Trustees Minutes of 7-17-19, as presented, Closed Board of Trustees Minutes of 6-26-19, as presented, Closed Board of Trustees Minutes of 7-3-19, as corrected, and Closed Board of Trustees Minutes of 7-11-19, as corrected, seconded by Trustee Brown;**

**By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri, yes; and Vavrik; yes;**

**Absent: Shonkwiler**

**Motion carried.**

### **6. BUSINESS**

No business to act on.

### **7. STAFF REPORTS**

#### **A. VILLAGE MANAGER**

Village Manager Dick Helton presented his written monthly report for the month of July, 2019.

Trustee Niccum asked, since the Curtis Road Grade Separation grant was not approved, should the Board of Trustees begin discussion on the possibility of another fire station on the east side of Dunlap Avenue.

Dick Helton stated he believed Staff needed to first think about staffing the present Fire Station.

Trustee Mangian stated she was in favor of at least discussion on the possibility of another fire station east of Dunlap Avenue. Helton stated he would be in favor of selecting a future Board of Trustees Study Session on this matter. President Dykstra stated she wanted to wait until a new Fire Chief is in place.

**B. ASSISTANT VILLAGE MANAGER/PUBLIC WORKS/ENGINEER and ASSISTANT DIRECTOR OF PUBLIC WORKS**

Assistant Village Manager/Public Works/Engineer, Levi Kopmann, and Jesse Stephens, Assistant Director of Public Works, presented the Public Works Department's written monthly report for the month of July, 2019.

Kopmann stated that since Savoy was unsuccessful with the grant for the Curtis Road Grade Separation, Staff was looking in to other possible grants.

Trustee Niccum asked if the Public Works Dept. had any future plans to repair the Mouton Court pavement? Jesse Stephens said it is on the list right behind the Pheasant Lane road work.

Trustee Mangian inquired if the Public Works Dept. knew where the bus stops will be, since school will be starting soon and thought it would be a good idea to inform the parents. Stephens said he was waiting for a call back from the Unit 4 Bus Garage.

**C. ZONING ADMINISTRATOR**

Dan Davies, Zoning Administrator, presented the Zoning Report for the month of July 2019.

Trustee Vavrik asked Davies what the completion date was on the KFC remodeling project. Davies stated probably a few weeks out. Trustee Niccum said he heard not until end of September.

**D. DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT**

In Dennis Donaldson's absence, his written monthly report for the month of July, 2019 was reviewed by President Dykstra and the Trustees.

**E. CLERK**

President Dykstra and the Board of Trustees reviewed the Village Clerk's written monthly report for the month of July, 2019.

**F. VILLAGE ATTORNEY**

Village Attorney Marc Miller was not present, but President Dykstra and the Trustees reviewed his July, 2019 Status Report.

#### G. CHAMPAIGN COUNTY SHERIFF'S OFFICE REPORT

Deputy Mark Maidens was present to give a report from the Champaign County Sheriff's Department for the month of July.

Maidens gave a report of the Deputies' activities for the month of July as follows:

- Three vehicle burglaries – same applies – vehicles were unlocked
- Also, ongoing problems with residents leaving garage doors open
- Ongoing problems at Colbert Park – signs shot with pellet guns and damage to Savoy Little Library book display. People smoking cannabis in cars.

Deputy Maidens stated it has been an ongoing mission of his to check Colbert Park frequently, but he believes a camera is needed to be permanently mounted on a pole at the entrance of Colbert Park to check cars and license plates going in and out.

Maidens also pointed out that a doorbell ring camera was used to find the person stealing a trailer at the 500 block on West Church Street in Savoy.

#### **8. BOARD OF TRUSTEES COMMUNICATIONS**

Trustee Vavrik mentioned this was "National Engineer Day". Trustee Vavrik stated he thought it would be a good idea to put the "speed wagon" out in Prairie Fields since school would be starting soon and there still is a lot of speeding going on in that area.

President Dykstra stated the update to the Savoy Comprehensive Plan had been completed and had been given to various Savoy Boards and there would possibly be a combined meeting with the Board of Trustees and all Savoy Boards in September to review the update. Trustee Niccum mentioned that Savoy needs to look at clean industrial development in the Comprehensive Plan.

Trustee Niccum also stated he believed Savoy needs to be more involved with the Champaign Unit 4 School District like the Champaign City Council.

#### **9. ADJOURN**

There being no further business to come before the open and public Board of Trustees meeting, President Dykstra adjourned the meeting at 7:35 p.m.

Respectfully Submitted,

*Billie Jean Krueger*

Billie Jean Krueger, Village Clerk

**This meeting was recorded.**

Approved this 4th day of September, 2019.

*Billie Jean Krueger*